



JOB POSTING: 2020-062

JOB TITLE: IT Director

COMPANY: Coulson Group

REPORTS TO: President

ABOUT THE COMPANY:

At the Coulson Group, we know that our employees are our strongest asset. Guided by a successful past and a long-term innovative vision for growth, our future success will be driven by our people and our strategic approach to our work. Family owned and operated since 1960, the Coulson Group of Companies began with Coulson Forest Products. During the 1990s, the Coulson Group expanded into Aviation and have become global leaders in aerial firefighting, emergency personnel transport and other heavy lift operations. Coulson Aviation operates in North America, South America and Australia and we expect to expand our specialized missions to other countries around the world. In addition to aviation we operate Port Alberni's local gaming centre and restaurant, Chances RimRock and Cypress Restaurant. In 2012, Coulson Ice Blast was founded, a wet & dry ice blasting cleaning technology business and have expanded the group further launching Coulson Entertainment, a division that provides large scale aviation props to movie productions.

Coulson Group is founded on innovation, diversification and entrepreneurial spirit and values safety first, environmentally friendly, working smarter and harder than the competition and customer service excellence.

WHAT WE'RE LOOKING FOR:

This full-time permanent position has been created due to our rapidly expanding operations both domestically and abroad. We are seeking an experienced IT Director to provide strategic leadership and effective delivery of all aspects of information technology in a manner consistent with the strategic goals of the organization. The Director is responsible for developing and enhancing the organizations enterprise IT strategy, architecture, and framework that will guide the organizations' IT investments and services. The Director is accountable for the creation and ongoing support of services, systems and processes that will make optimum use of information and technology resources to meet business needs.

This position is based in Port Alberni, BC Canada. Candidates must be eligible to work in Canada.



Duties and Responsibilities:

- Ensures a collaborative approach in anticipating the needs of the business units and stakeholders and devises effective strategies to meet them. Ensures the timely provision and effective support across the companies for all the technology and information system needs.
- Develops an annual operating plan and budget that prioritizes projects and establishes annual objectives. Ensures that the IT staff resources are focused on the priority objectives established in the Strategic Plan.
- Directs the analysis and establishment of IT requirements; developing long term strategies and plans for IT services, recommending and implementing approved systems, policies and strategies, recommending and approving hardware and software changes, and ensuring the effective security measures are in place.
- Ensures appropriate change management provisions when implementing systems that significantly impact the District's practices and procedures. Effectively manages contracts with external providers and suppliers and maintains productive relationships with vendors and partners to ensure each project realizes its objectives on time and on budget.
- Administers the annual budget and manages IT operations with the approved budget.
- Develops a set of IT metrics that indicate how well IT is functioning, including a measure of customer service satisfaction.

Requirements:

- Five years experience as a Director of IT
- Minimum of 10 years of IT management experience in related position
- Project management experience, including knowledge of resource management and business case methodologies
- Thorough understanding of computer systems, cybersecurity, architecture, network and systems administration, databases and data storage systems, and telecommunications systems
- Solid working knowledge of current security protocols and threats
- Office 365, Exchange Server Management

Preferred Experience:

- Previous change management experience is considered an asset.



HOW TO APPLY:

Please submit your resume with a cover letter outlining your experience and salary expectations to jobs@coulsongroup.com. Please quote “2020-062 – IT Director” in the subject line.

We would like to thank all applicants in advance for their interest; however, due to the volume of applications we receive, only those selected for an interview will be contacted. No phone call please.

BENEFITS:

In addition to a competitive salary, Coulson provides excellent benefits as part of its Total Compensation Package. These include medical and dental benefits, pension, and the possibility for bonuses. Moreover, Coulson Group values and strongly encourages its employees to maintain a positive work-life balance, creating an environment that champions creativity and autonomy.

We are proud of our team and encourage a respectful workplace where everyone is treated with dignity and all ideas are welcome. Moreover, we support growth within the company and provide opportunities for advancement.

We support diversity, equity and a workplace that is free from harassment and discrimination. We are committed to providing accommodation for people with disabilities. If you require accommodation through any element of the competition process, please notify us and we will work with you to meet your needs

Port Alberni is a jewel nestled in the Alberni Valley, offering many outdoor activities during your down time, including water sports, camping, hiking, snowshoeing, and others. With lakes, the Inlet, and mountains all around, you will never run out of things to do here. There is a movie theatre that is currently undergoing renovations, and many shops owned and operated by local residents. You will also find some of the most delicious seafood right here in town at one of our many local restaurants.

If you're looking for a quick weekend getaway, Tofino and Ucluelet are a mere two-hour drive West of town. Or, if you're not looking for waves, Nanaimo is only an hour East, while Victoria is less than three hours South. Both offer big city shopping opportunities in addition to a wide variety of arts, entertainment, dining, and cultural activities. The Comox Valley is also less than two hours Northeast of the Valley, offering mountain biking, skiing, caving, and other outdoor activities. And let's not forget those adorable goats on the roof at Coombs!

Centrally located, Port Alberni offers you the benefits of a small town – affordable real estate, anyone? – with the ability to play outside and experience big city life nearby.

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COULSON AVIATION (USA) INC. COULSON AVIATION (AUSTRALIA) PTY. LTD.