



JOB POSTING: 2020-056

JOB TITLE: Quality Assurance

COMPANY: Coulson Aviation

REPORTS TO: Quality Assurance Manager

ABOUT THE COMPANY:

Global Leaders in Aerial Firefighting

Coulson Aviation (Coulson Aircrane Ltd.) is a privately owned family company based in Port Alberni, British Columbia, Canada. The company has over 160,000 safe flight hours and has been in the aviation business for over 36 years; operating a diverse fleet of both fixed wing and rotary wing aircraft. The company's operations have included helicopter logging, forest fire suppression, power-line construction, airliner passenger transport and many other industrial heavy lift operations. The fleet is geared for mobility and self-sufficiency and is supported by mobile fuel tankers and aircraft maintenance service vehicles staffed with qualified engineers. These aviation services are provided to clients on a "turnkey" basis.

Coulson Aviation (USA) Inc. was founded in 1990 as a wholly owned subsidiary of Coulson Aircrane Ltd. From 1990 to 1993 Coulson Aviation (USA) provided the personnel for extensive heli-logging operations in Alaska. In the succeeding years, Coulson Aviation (USA) purchased its first C-130 Hercules that currently holds contracts within the United States and Australia. A second C-130 Hercules was acquired for the program in 2015 to accommodate the growing need for large air tankers.

Coulson Aviation (Australia) Pty Ltd was created in 2010 to support Coulson Aviation's long-term operations and commitment to its Australian customers. It was setup as a wholly owned subsidiary of Coulson Aircrane Ltd. to provide aircraft personnel for Coulson's rotary and fixed wing aircraft operating under contract in Australia for Firefighting and offshore oil applications.

Coulson Aircrane Ltd. (Port Alberni, BC) operate a Business and Quality Management System certified to ISO 9001:2015 + AS9100D for the manufacturing of parts and assemblies, including post-delivery support.

**WHAT WE'RE LOOKING FOR:**

We are looking for a Quality Assurance Auditor to join the Coulson Aviation team. The Quality Assurance Auditor is responsible for conducting company internal audits in accordance with the company AS9100 Quality Management System to ensure compliance with AS9100 Rev. D standards and internal audits i.a.w. aviation regulatory requirements.

This role ensures compliance with internal policies, as well as, customer's and regulatory requirements.

PRIMARY DUTIES:

- Perform internal audits i.a.w. AS9100 Quality Management System
- Audit maintenance documents to ensure compliance with regulatory and contractual requirements.
- Raise findings and opportunities for improvement (OFI's).
- Report audit findings to management for further action.
- Responsible for facilitating and monitoring the timely implementation of preventive and corrective actions.
- Enforce company policies and AS9100 procedures with respect to performance of maintenance and manufacturing.
- Participate and report findings in the company SMS Program, as applicable.
- Assist with the assignment of training to company personnel and contractors.

KEY REQUIREMENTS:

- Knowledge of AS9100 system
- Knowledge in conducting internal audits
- Knowledge of both Fixed Wing and Rotary Wing aircraft
- Knowledge of safety in and around aircraft
- Proficient in all Microsoft Suite Office Products
- 1 year of experience participating in company internal AS9100 audits a bonus
- 6 months experience developing audit checklists and tracking to schedule a bonus

HOW TO APPLY:

Please submit your resume with a cover letter outlining your experience and salary expectations to jobs@coulsongroup.com. Please quote "2020-026 – Quality Assurance Auditor" in the subject line.

We would like to thank all applicants in advance for their interest; however, only those selected for an interview will be contacted.



BENEFITS:

In addition to a competitive salary, Coulson provides excellent benefits as part of its Total Compensation Package. These include medical and dental benefits and pension. Moreover, Coulson Group values and strongly encourages its employees to maintain a positive work-life balance, creating an environment that champions creativity and autonomy.

We are proud of our team and encourage a respectful workplace where everyone is treated with dignity and all ideas are welcome. Moreover, we support growth within the company and provide opportunities for advancement.

We support diversity, equity and a workplace that is free from harassment and discrimination. We are committed to providing accommodation for people with disabilities. If you require accommodation through any element of the application process, please notify us and we will work with you to meet your needs

PORT ALBERNI:

Port Alberni is a jewel nestled in the Alberni Valley on Vancouver Island. The city and surrounding area offer many outdoor activities such as water sports, camping, hiking, snowshoeing, and others. With lakes, the Inlet, and mountains all around, you will never run out of things to do here. There is a movie theatre, and many shops owned and operated by residents. You will also find some of the most delicious seafood right here in town at one of our many local restaurants.

If you are looking for a quick weekend getaway, Tofino and Ucluelet are a mere two-hour drive west of town. If you are not looking for waves, Nanaimo is only an hour east, and Victoria is less than three hours south. Both offer big city shopping opportunities in addition to a wide variety of arts, entertainment, dining, and cultural activities. The Comox Valley is an hour northeast of the Valley, offering mountain biking, skiing, caving, and other outdoor activities. And cannot miss the mountain goats on the roof at Coombs!

Centrally located, Port Alberni offers you the benefits of a small town – affordable real estate, anyone? – with the ability to play outside and experience big city life nearby.

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COULSON FOREST PRODUCTS LIMITED COULSON ICE BLAST LTD. COULSON AIRCRANE LTD.

COULSON AVIATION (USA) INC. COULSON AVIATION (AUSTRALIA) PTY. LTD.